

**CITY COLLEGE OF SAN FERNANDO PAMPANGA
BOARD OF TRUSTEES
City of San Fernando, Pampanga**

**EXCERPT FROM THE MINUTES OF THE 33rd BOARD MEETING OF THE CITY
COLLEGE OF SAN FERNANDO PAMPANGA HELD ON THE 30TH DAY OF MARCH
2023**

PRESENT:

Hon. Vilma Balle-Caluag	-	City Mayor/Chairperson of the BOT
Atty, Gloria J. Victoria-Bañas	-	College President/Vice Chairperson

MEMBERS:

Hon. Engr. Aurelio Brenz Gonzales	-	Chairman Committee on Education
Dr. Lourdes M. Javier	-	Representative Business Sector
Ms. Rosalie Cayabyab	-	President, CCSFP – FA
Mr. Lawrence Pangilinan	-	President Alumni Association
Mr. Adrian Tumang	-	President Supreme Student Council

ABSENT:

Dr. Richard G. Daenos	-	ALCU Representative
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RESOLUTION NO. 07, SERIES OF 2023

**“APPROVING THE INTEGRATION OF THE ACCEPTANCE OF RETURNEES &
TRANFEREES, CREDITING OF UNITS, SHIFTING, OVERLOAD, LEAVE OF
ABSENCE, CHANGING & DROPPING OF GRADES, CROSS ENROLLMENT,
COMPLETION OF INCOMPLETE GRADES & CORRECTION OR CHANGE OF
GRADES TO THE CURRENT CCSFP ACADEMIC POLICIES AND RECALIBRATING
ITS RETENTION POLICIES THEREOF”**

WHEREAS, since its establishment in 2008, the City College of San Fernando Pampanga (CCSFP) catered only those “poor but deserving students”. However, with the assumption into Office of Honorable Mayor Vilma Balle-Caluag, who is an advocate of social inclusivity, the strict admission policy was amended to cater more Fernandinos to be admitted in the CCSFP;

WHEREAS, Mayor Caluag ordered the officials of the CCSFP to amend its admission processes and policies to give opportunities not only to those who have high grades and good scholastic performance to be admitted in CCSFP;

WHEREAS, the CCSFP Academic Council deliberated the new admission policy dubbed Open Door Policy which was presented to the Board of Trustees (BOT). The policy took effect upon its approval through CCSFP Board Resolution No. 1, series of 2023;

WHEREAS, the CCSFP Academic Council convened to deliberate and approve the integration in the current academic policies of the College the acceptance of returnees and transferees, crediting of units, shifting, overload, leave of absence, changing and dropping of grades, cross enrollment, completion of incomplete grades and correction of grades and to recalibrate its retention policies.

WHEREAS, during the meeting of the BOT on July 12, 2023, the Vice-President of the Academic Affairs presented to the Board the new policies for CCSFP, attached herewith the copy of the new academic policies for CCSFP;

WHEREAS, the Members of the Board agreed and approved the presented new academic policies for CCSFP;

WHEREAS, the Members of the Board agreed to implement the said new academic policies in the Academic Year (AY) 2024-2025.

NOW THEREFORE, the CCSFP Board of Trustees in session assembled,

Resolved, as it is hereby resolved to **“APPROVED THE INTEGRATION OF THE ACCEPTANCE OF RETURNEES & TRANFEREES, CREDITING OF UNITS, SHIFTING, OVERLOAD, LEAVE OF ABSENCE, CHANGING & DROPPING OF GRADES, CROSS ENROLLMENT, COMPLETION OF INCOMPLETE GRADES & CORRECTION OR CHANGE OF GRADES TO THE CURRENT CCSFP ACADEMIC POLICIES AND RECALIBRATING ITS RETENTION POLICIES THEREOF”**.

RESOLVED UNANIMOUSLY THIS 30TH DAY OF MARCH 2023

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I hereby certify to the correctness of the foregoing Resolution adopted by the CCSFP Board of Trustees during its Board Meeting held on March 30, 2023


IRENE P. PINEDA, MAED

Acting Board Secretary

ATTESTED:


HON. VILMA BALLE-CALUAG

City Mayor/ Chairperson of the Board